



## Adding a Vehicle with an Existing EIN

If you purchased a vehicle that was previously registered in DOORS by another user and already has an existing Equipment Identification Number (EIN), this vehicle can be added to your fleet by entering the EIN on the "Enter Vehicle" page in DOORS. However, if the fleet selling the vehicle has not yet "sold" the vehicle from their DOORS account, the fleet purchasing the vehicle will not be able to enter in the vehicle via the EIN number (since an EIN can only exist in one fleet at time). The selling fleet has 30 days from the time of sale to remove the vehicle from their fleet, but if this does not occur, the purchasing fleet has two options: (1) Re-register the vehicle and receive a new EIN (which must replace the EIN currently labeled on the vehicle), or (2) fill out this form, including proof of purchase of the vehicle, and ARB staff will remove the vehicle from the selling fleet, and place it into the purchasing fleet.

If it has been **30 days** or more since the date of purchase, and you wish to have a vehicle with an existing EIN moved into your fleet, please submit this form, including applicable attachments listed below by scanning the completed form and emailing it to [doors@arb.ca.gov](mailto:doors@arb.ca.gov), faxing to (916) 322-3923, or mailing to:

ATTN: OFF-ROAD DIESEL REPORTING  
MSCD, Mail Stop 13A  
Air Resources Board  
1001 I Street, P.O. Box 2815  
Sacramento, California 95812

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DOORS Fleet ID Number

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Company/Agency Name

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Name of Responsible Official or Designee

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Job Title

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Phone Number of Signatory

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Email Address of Signatory

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Signature of Responsible Official or Designee

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Date



**In-Use Off-Road Diesel Vehicle Regulation  
Request for a Change of DOORS Information**

**If you want to have a purchased vehicle with an existing EIN moved into your fleet, please provide the information below.**

Vehicle EIN: \_\_\_\_\_

Date of Vehicle Purchase: \_\_\_\_\_

Name/Contact Information  
of Selling Fleet (if known): \_\_\_\_\_

\_\_\_\_\_

**Additionally, please attach a bill of sale, or other documentation to support proof-of-purchase of the vehicle. If this documentation is NOT included, this request will be rejected.**